



TORRANCE UNIFIED SCHOOL BOARD OF EDUCATION PUBLIC MEETING GUIDE

Our Board of Education encourages input and feedback from our community within these guidelines. Your cooperation and adherence will ensure efficiency, safety, and a mutually beneficial experience for all those in attendance.



Dr. Anil Muhammed
President
Trustee Area A



Betty Lieu, Esq.
Vice President
Trustee Area D



James Han
Clerk
Trustee Area C



Jasmine Park
Member
Trustee Area B



David Zygielbaum
Member
Trustee Area E



Dr. Tim Stowe
Superintendent
of Schools

BOARD RESPONSIBILITIES

As elected officials, our School Board “trustees” are **representatives of the people**, elected to ensure that all schools educate our children in the interests of our community. Board Members:

- Set direction by focusing on student learning and assessing needs
- Establish an effective and efficient structure by employing our Superintendent and setting policies
- Establish and adopt the budget, including facilities oversight
- Provide support by upholding board policies and act professionally to ensure a positive climate
- Ensure accountability by evaluating the Superintendent, monitoring, reviewing, and revising policies and finances, and serve as a judicial and appeals body
- Act as community leaders by speaking with a common voice, communicate clear District info, and advocate for students

(Source: Torrance Unified Governance Handbook)

MEETING EXPECTATIONS

- Turn the volume off on all electronic devices.
- Conduct yourself in a safe, respectful and courteous manner.
- Remain quiet while others are speaking; no disruptive conduct is permitted.
- If you need to leave during the meeting, exit very quietly.
- For safety, room capacity does not permit standing along the walls or in the hallways.
- If seats are full, you may watch the meeting on the screens from the two overflow areas: (staff lounge and downstairs area). Speakers will be given time to move from these areas to the Board meeting.
- Our Board cannot directly accept gifts or handouts during a meeting. If there are items you would like to leave for them, you can hand them to the nearest staff member to handle.

Attendees who cause disruptions, including speaking out of turn, blocking the view of other guests, or other inappropriate behavior, will be escorted out of the meeting.

ACCESS INFORMATION



PARTICIPATE LIVE ON ZOOM, VIEW PAST MEETINGS, OR FIND BOARD MEETING INFO
(Includes timing, location & agendas)



FIND BOARD POLICIES
(Click on Policies Tab)

IN-PERSON PUBLIC COMMENT

If you wish to address the Board, you must fill out the appropriate color speaker card and give it to a staff member prior to Public Comment (preferably before the meeting starts).



Items NOT on Agenda



Items on Agenda

- Approach the podium, and state your name
- You are **limited to three (3) min.** to speak, and there is a limit of thirty (30) min. per item/topic
- If there are more than 10 speakers on one item, the Board may vote to change the time allotted
- Presentation tools are not allowed
- You may not transfer your time to someone else
- Due to the Brown Act, the board is not able to respond to comments on non-agenda items